

**SANBORN REGIONAL SCHOOL BOARD
MEETING MINUTES**

March 18, 2021

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A meeting of the Sanborn Regional School Board was held on Wednesday, March 18, 2021 in the Library at Sanborn Regional High School.

SRSD SCHOOL BOARD MEMBERS:

Jim Baker
Moira Bashaw
Peter Broderick
Dawn Dutton
Jamie Fitzpatrick
Heather Ingham
Tammy Mahoney

STUDENT COUNCIL REPRESENTATIVE:

Jake Tedford (Excused)

ADMINISTRATORS:

Thomas Ambrose, Superintendent
Matthew Angell, Bus/Admin (Excused)

1. CALL TO ORDER

Meeting called to order at 6:04 PM by District Clerk Phyllis Kennedy followed by the Pledge of Allegiance.

Ms. Kennedy asked for a Motion to nominate a School Board Chairperson.

Mr. Baker made a Motion to nominate Ms. Dutton as Chair of the School Board, seconded by Mr. Broderick.

No discussion.

Vote: All in Favor

Mr. Broderick made a Motion to nominate Mr. Baker as Vice Chair of the School Board, seconded by Ms. Mahoney.

No discussion.

Vote: All in Favor

2. **ELECTION OF OFFICERS – Ms. Mahoney made a Motion to nominate Phyllis Kennedy as School District Clerk, seconded by Mr. Baker.**

Mr. Ambrose commented that salary includes duties.

Vote: All in Favor

Mr. Broderick made a Motion to nominate Ron Brickett as District Treasurer, seconded by Ms. Mahoney.

No discussion

Vote: All in Favor

3. **ACTION ON MINUTES**

Review of Public Minutes of [3-3-21](#).

Chair Dutton asked for a Motion to accept the Minutes of March 3, 2021, moved as written by Mr. Baker and seconded by Ms. Mahoney.

No discussion

Vote: 4 in Favor, 0 opposed, (3 abstentions- Bashaw, Dutton, Ingham)

4. **COMMUNICATIONS**

4.1 **Distribution of Manifest Documents**- Chair Dutton circulated the Manifests for signatures from Board Members.

4.2 **Nominations**- None

4.3 Resignations-Superintendent Ambrose reported as follows:

District

Kimberly Conant

District Intervention Coordinator

Mr. Ambrose said Ms. Conant has accepted an administrative position in another district and I have to say myself personally, this is very rare but I accept this nomination with regret. However, I also 100% support her in her career. She's been a fantastic employee for us as an organization we're really grateful that she has an opportunity.

Ms. Mahoney made a Motion to accept with regret Ms. Conant's resignation, seconded by Mr. Fitzpatrick.

No discussion.

Vote: All in Favor

4.4 Superintendent's Report- Mr. Ambrose reported as follows:

▪ Vaccination Clinic –Our 1st was held this week and I want to publically acknowledge Business Administrator, Mr. Angell, Director of Curriculum, Dr. Haynes, Kristin McNulty, Secretary for Curriculum and Human Resources, Dan Doyle who works under Mr. Angell for Facilities, and last but not least our Director of Human Resources, Diana Rooney for coordinating the smoothest public health event I have ever seen. The amount of data that had to be processed to create the lists and the organization of it all was phenomenal.

▪ End-of Year Update - Mr. Stack will report on the end-of- year activities tonight but it has been an exciting year; we are now exactly one year from when we went remote and being one of the few districts (along with Epping and Fremont) that has been in in person five days a week is phenomenal. To see people getting vaccinated was emotionally relieving as every day I worry about staff with this pandemic and balancing their needs. We know children do better mentally, emotionally and physically when they are with their peers and we are starting to see the research that some of our decisions were very sound. I need to affirm a few things with the public: 3 feet of distancing is adequate along with wearing masks and keeping your hands clean works. We have not had one case of student-to-student transmission in our public schools this entire year. We need to start talking about bringing students back and we have asked parents to make a decision by the end of April break. We will do some

surveys at the beginning of April and come to the Board with a recommendation about what to do.

Mr. Stack will present something tonight and I have emailed with some of the seniors. We understand they may want to have a privately funded and hosted event but I don't want the perception to be that the Board doesn't support them having a prom because that is not true. We have not even had that conversation yet. They did change the *Go Fund Me* language to reflect a more accurate perspective.

Graduation is being discussed as well and we want to students have a voice in that so we will be hearing a presentation in the near future. We need a chance to figure it all out, have the Board discuss it and make a decision.

As a reminder, we are still in a pandemic and need to be cautiously optimistic.

Mr. Broderick asked about new teachers being vaccinated before school starts in the fall.

Mr. Ambrose responded that the aim of the government is to have all adults vaccinated by May. New guidelines for quarantining will be summarized for the Board and are being sent out to staff which will all play into the decision to bring students back.

Ms. Bashaw asked if that will include quarantining rules for April vacation.

Mr. Ambrose said yes, they changed today so you can go and travel anywhere in the US. Information will go as soon as possible from the SAU office.

Mr. Fitzpatrick said I have advocated for getting the kids back to school. These new rules are basically reconfirming some of the comments that we thought earlier and I think that should be the top priority of the Administration and the Board; to get kids back as quickly as we can. The longer they are out, the more risk they really are and bringing them back is much less risk, so I would be an advocate that we focus on that first and foremost.

5. COMMITTEE REPORTS- Chair Dutton prefaced by asking new members Ms. Bashaw and Ms. Ingham to email her in the next 4-5 days with the committees they would be interested in working on and why they feel their

qualifications would make them a good choice for that particular committee. Also, please rank choices from 1-3. She extended that to other board members as we well.

Superintendent Ambrose asked if the Excellence in Student Achievement (EISA) Committee could continue to meet as is because they are in the process of selecting a math program, at least for the next 4 weeks until subcommittees are finalized.

Ms. Dutton agreed saying so much work has been put into the group so no need to make any changes.

Mr. Ambrose clarified for the new members that the process will be that the committee will review the math program but the Board will vote on adoption, so you'll still have a voice in it. The subcommittee does the homework on the issue and makes recommendations to the Board. This is so important and Dr. Haynes, Donna Donnell and Kim Conant have worked really hard with a large group of teachers collaboratively and I am looking forward to discussing this.

5.1 Policy-no report

5.2 EISA- Ms. Mahoney reported that the group will be meeting next Wednesday (3-24-21) at 4:30 and we look forward to the Administration's proposal regarding the math curriculum.

5.3 Facilities-Mr. Baker said they were scheduled to meet today but decided it was better to have the organizational meeting and then set the Facilities meeting after that. That date has not been set yet, so check the SAU website to see what the actual date will be.

Mr. Fitzpatrick asked Chair Dutton to consider the timing of the different committees as when the Finance Committee is held on the 1st Wednesday of the month, you're always looking at things that are 2 months old rather than just the past month so if the Finance Committee could be moved further down the schedule, you'd have more accurate information for those meetings.

Mr. Ambrose suggested moving Finance to the 3rd Wednesday and Facilities to the 1st Wednesday.

5.4 Finance- Mr. Fitzpatrick reported the group met on 3-3-21 at 4:30 PM.

In attendance was Mr. Jim Baker, Mr. Pete Broderick and Chair Fitzpatrick.

J. Baker motioned acceptance of Dec minutes, P. Broderick seconded, Approved 3-0.

Mr. Angell provided a Business Administrator Comments on the state of the state on the district from Business Administrator perspective. (shared on-line).

- M. Angell. provided financial information in this new format:
 - Cash on hand of ~ \$6.1M representing ~ 2.1 months of operations
 - Revenues:
 - We have received year-to-date revenue of \$31,808,508.71, which represents 90.19% of our overall budgeted revenues.
 - Local and state property taxes from Kingston for \$14,987,382.
 - Local and state property taxes from Newton for \$11,388,205.
 - Fremont School District tuition for \$2,049,300.
 - Approximately \$2M to bill
 - Return of health insurance premium for FY 2020 of \$372,921.31.
 - School Building Aid for \$256,757.40.
 - We will receive another payment of \$256,757.60,
 - Expenses
 - Spending was broken down by School (Overall 92% of funds have been encumbered for FY21)
 - Bakie – 8.1% unencumbered
 - Memorial – 11.1% unencumbered
 - Middle School – 12.1% unencumbered
 - High School - 8.6% unencumbered
 - SAU – Over expended ~ 9%
 - Custodial Services and legal costs are the drivers.
 - We have paid Bond (principle and interest expenses) of ~ \$2.3M.
 - District wide spending has 4.5% unencumbered.
 -
 - Fitzpatrick again requested that **M. Angell provide the number of students per school and the resultant spending per student for each campus. Mr. Angell did not have the time to pull this data for the March meeting, but will provide this information going forward.**
- Mr. Angell also provided info in Financial risks

- Engineering costs will be coming associated with assessing the boilers at Bakie and recommending a solution.
- Memorial School playground equipment is beginning to fail.
 - Will be brought forward as a CIP item
- Dump truck body is rotting through dump bed.
 - 4 have 4 dump trucks in fleet. 2 with dump bodies and 2 with stake bodies.
 - Looking at single truck with roll off body (Dump or stake).
- Three new roof leaks at Bakie (identified from last storm) – Seeking quotes

Mr. Angell provided information on Actual costs vs prior projections on major projects from 2020:

- Memorial Roof repair was exactly \$54,000 as projected from the quote – Invoice provided.
- Memorial Entryways, (projected at \$60K0 the data is not yet available.
 - Mr. Baker pointed out that the original quote on this was closer to \$150K.
 - Got it lower via doing much of the work in house with internal labor.
 - **Mr. Angell will provide this information at the next Finance meeting.**
- Paving Changes at the High School
 - Estimate was 65,000. Actual invoices = \$65,279 (invoices Provided)
- New Cameras at Bakie originally estimated at \$10,000 (Most recent estimate ~
 - Mr. Gordon Parks addressed this issue. Starting with answering questions sent from Chair Fitzpatrick Questions
 - Total Cameras – 22 IP Cameras / 10 Analog Cameras.
 - Server motherboard failed and needed to be replaced.
 - Proposed system replaces Analog cameras with Digital (IP) cameras.
 - Net addition of 14 Cameras to the system
 - Cameras / Sq Ft? – Not known. Count per campus below:
 - Memorial – 32
 - MS (old Bldg)- 27
 - HS/MS 80
 - Bakie proposal 46
 - Why need for national security graded cameras rather than Commercial

- These are commercial grade (even though national security rated)
- Mr. Parks listed areas where he believes he can improve from the existing quote.
 - \$10K quote was replace failed server and additionally \$3,375 was needed for licenses that we do not have today (so 10 + 3 = quote of \$13,835)
 - Higher quote down from ~ \$35K to \$29,765.
 - Replaces 10 analog and adds 14 new cameras.
 - Adds 14 cameras.
 - Still opportunities for reducing costs.
 - Can use generic server (~ \$2K in savings)
- Internal labor vs vendor's labor

Mr. Angel reviewed Budget request transfer.

- \$34K from Health and Dental to Data Communications to cover the costs of Taxes and fees that were inadvertently missed when creating this line item in the budget creation.

Mr. Angel provided the following information on the 3 Audits that have been committed to for FY21:

- Special Ed
 - Difficulty assessing while students remote so needs to be delayed until post COVID
- Athletics
 - Has not had chance to talk to Athletic director
- IT
 - Is moving along but a lot of activity in supporting the new Google Chrome books
- Mr. Angell will provide further details in next meeting and Chair Fitzpatrick will contact him on this.

Budget Review of expenses

- Health Care – Expended \$2.466M / Encumbered \$1.843M
UNEXPENDED - \$ 640K
- Non health Care - Expended 16.963M/Encumbered 11.106M
UNEXPENDED - \$2,194K
- Total Unencumbered as of 2/28
\$2,834K
- Note revenues specified in detail in Business managers report)

Mr. Angell also identified new Covid Grant money from the State of \$441,886 to bring the total Covid relief for Sanborn to \$1,134,527.

Trust Fund Review

- December Balances
 - Special Education Expense Trust Fund
\$241,168
 - Capital Improvement and Maintenance Fund
\$223,031
 - Unanticipated Educational Expense Fund \$150,196
 - Facilities Revolving Use Fund
\$191,954

Total fund balances \$806,350

Note: this is December Balances. January and February balances are not yet available.

Mr. Angell reviewed Auditor engagement letter.

- Auditors have agreed to provide opportunities for improvement in their Audit as part of the management letter.

REMAINING ITEMS NOT YET ADDRESSED THAT MR. ANGELL WILL REVIEW IN NEXT MEETING.

- ❖ Old Business:
 - Online Software Usage Report
 - ◆ J. Baker requested comparison between the free and paid version. M Angell to pursue
 - ◆ Fitzpatrick asked for an updated spreadsheet of all online subscriptions. M Angell to provide file/link
- ❖ Audit Follow-up Items
 - Student Cash Reconciliation
 - M. Angell not able to resolve yet, Data sets with Auditors.
 - His focus is on \$500 Check he is chasing down.
- ❖ Updated "Final Spending Spreadsheet"
 - [:Final Spending Spreadsheet](#)
 - [Reorganization cost spreadsheet update](#)

Final Spending Worksheet

- M. Angell developing a sheet (in progress) to allow better tracking of spending and changes in fund balance and final spending

Sanborn Regional School District						
General Fund Change in Fund Balances						
For fiscal year ended, June 30, 2020						
Description	Nonspendable	Committed		Assigned	Unassigned	Total
	Reserve for prepaid expenditures	Contingency Fund	Reserved for Amts Voted	Reserved for encumbrances		
Beginning Fund Balance, July 1, 2019	\$132,498.00	\$400,000.00	\$100,000.00	\$423,120.00	\$913,507.00	\$1,969,125.00
Revenues					\$34,469,485.00	\$34,469,485.00
Expenditures					-\$33,208,774.00	-\$33,208,774.00
Reclass of fund balance amounts						
Nonexpendable	-\$32,455.00				\$32,455.00	\$0.00
Contingency Fund		\$169,245.00			-\$169,245.00	\$0.00
Res. for Amts Appropriated			\$25,000.00		-\$25,000.00	\$0.00
Encumbrances				-\$292,927.00	\$292,927.00	\$0.00
Ending Fund Balance, June 30, 2020	\$100,043.00	\$569,245.00	\$125,000.00	\$130,193.00	\$2,305,355.00	\$3,229,836.00

Re-Organization costs reconciliation

- Projected costs were \$720,587
- Actual costs to date \$582,005
- Savings to date \$112,507
- Still to be paid against this savings

Wiring for new High School computer labs	\$25,000.00	??
Wiring for computer labs		
Convert Book Room to Stem Lab		
Signage	\$4,000.00	??
Corridor Doors	\$23,333.00	??

Mr. Broderick asked for clarification (for the public) on the word “unencumbered”. Mr. Fitzpatrick responded unencumbered means we have we have not issued Purchase Orders against them; we have not made any commitments of the district to anybody to spend that money so that money is still available to be encumbered, to be spent on something as it is needed as part of the budget.

Superintendent Ambrose added it is important for the public to know that unencumbered may also not yet be encumbered through payroll, so it doesn’t mean that it’s going to be. I don’t want people to confuse the potential year-end fund balance with what’s unencumbered at this time because just because it is unencumbered today, payroll is going to run for months.

5.5 Public Relations-no report

5.6 Personnel-no report

5.7 SST-no report

5.8 Budge- no report

5.9 Wellness- no report

6. STUDENT COUNCIL REPRESENTATIVE REPORT- No report

7. 1st PUBLIC COMMENT- None

8. NEW BUSINESS

End-of Year Activities at High School –Mr. Stack began by congratulating the two new Board members saying, thank you! I don't think people in the community really understand (well these people do) just how many hours you put in do this work. It's not easy, so I appreciate you stepping up; it's important for people to do that.

So we are going to talk about end-of-year activities and Mr. Ambrose did a great job giving you the lay of the land and a foundation for what we are thinking about and what we're up against and I have to point out that whenever we are talking about plans, especially this year, where there is so much changing around us, think of these as the latest and greatest plans; don't think of anything as final. As with anything, we can make adjustments as we see fit because situations change. From last year to this year-big difference. We know a lot more about the virus, we're thankful to be back in the building, there's light at the end of the tunnel as we are getting vaccines and yet as Mr. Ambrose said, we are also still in the middle of a pandemic. We are not out of the woods yet, so we have to keep that in mind.

Mr. Stack shared some preliminary plans which can be viewed [here](#). These are the big ticket items so this is not an all-inclusive list.

Mr. Stack said the Prom has been a tricky event to plan, especially the dancing element that creates the biggest problem and hurdle to overcome. There are some options/ideas that the students have shared which we can consider. The students will be bringing a proposal to you in the next few weeks that does include some dancing.

All the finer details aren't going to be ironed out in 2 weeks, but enough of the details I think for you to make a decision will be there. There will be enough of the details for our students to make a decision on whether or not this is something that they would want to attend.

The junior class plans to hold the event here at the High School. I am optimistic that the kids have a very exciting plan to show you all and I want to see the kids have an end-of-year experience that's meaningful for them. They need something like that, so I am very hopeful.

We are looking at June 11th as the Graduation date which meets the instructional hours' requirement. Mr. Stack reviewed graduation week activities and options for event coordination.

Mr. Ambrose said last year, it took he and Mr. Stack close to 40 hours of meetings and conversations to plan the graduation. The two criteria were family involvement and keeping people in cohorts or pods. Mr. Stack has been quite humble about this but, there was this great festive atmosphere and it was so well-organized and well run. It is about the kids and their families, so we will need to balance it.

We hope to start advertising this preliminary plan and then continue to take feedback and look at changing conditions if we need to pivot.

Ms. Mahoney commented I am very supportive and I appreciate everything in the plan. I'm glad that the kids will be able to come together but I want to express and I think probably on behalf of everyone here, how sad we all still are that families will not be able to be part of all of these events. I have, as you know, been through this with my own son and I know how special it was; you spent 12 school years or the four of high school kind of envisioning how graduation's going to be, how you're going to celebrate it with your children; class day and the scholarship night and graduation itself. It is just hard, my heart hurts for families and the graduates. I think this will all be very special but I just want to express how sorry I am that it's just kind of going to be different from what families might want.

Ms. Dutton agreed saying I am going to try not to cry because my daughter and my nephew both graduate this year so thank you for speaking up

Mr. Fitzpatrick asked if the prom is held on site, and we haven't done that before, we probably want to make sure that we have covered the bases with insurance people.

Mr. Stack said I believe we do have our bases covered as we hold semi-formals and other dances but will double check with Primex. However, I feel pretty

confident in saying that it will cover us for this event. He explained the security process for events like this.

Mr. Ambrose asked if Mr. Stack is intending to bring a prom proposal to the Board on either April 7th or April 14th for a final decision so that there is a plan for students to decide on. He added that if a group of students don't agree with the prom plan and they want to hold a private event with their own private funds after they graduate, that is not up to us and we don't have any say over that. I admire their spunk but we will have to set a plan so they have as clear a picture as possible.

Mr. Stack said the students will plan to come on April 7th for their prom proposal.

Regarding graduation, Mr. Ambrose asked that the senior advisors present the plan to the Board on either April 7th or April 14th. Let's move carefully with full transparency.

Chair Dutton asked for a Motion to set the Graduation date as June 11, 2021, moved by Mr. Baker and seconded by Ms. Mahoney.

Mr. Stack said we are required by the State of NH to offer a certain number of instructional hours for students to make it, to constitute a year. We are allowed 5 less days for seniors so we are within by selecting that date, you are within your minimum standards for school approval.

Vote: All in Favor

8.2 Athletics- Mr. Stack shared the following

8.2.1 Plaques/Awards-To view, [click here](#).

Mr. Stack thanked Mr. Dawson for the incredible job he has done this year in his new role and the with the pandemic, it has been 10x the amount of work. His attention to detail and organization has been superb. The former Director of Athletics approached awards in her own unique way, one that Mr. Dawson was not privy to so he is trying to create and streamline this area. There will be much improvement in this area.

Mr. Ambrose asked about why some kids receive paper awards and some receive plaques.

Mr. Stack said the history of awards was different for each team and they are looking for uniformity and consistency going forward. The costs need to be streamlined as well.

Superintendent Ambrose said the Board would like Mr. Dawson to do a presentation on his plans for awards/plaques and the costs associated with them before mid-May so we have an awareness of that as it wasn't in the budget. His experience is that it is not a significant amount but Mr. Dawson can give the exact numbers.

Ms. Bashaw commented that she hopes teams will still have their own individuality in terms of traditions that have transpired through the years.

Mr. Stack said absolutely, there are awards that create lasting memories that we want to try to preserve.

Mr. Ambrose agreed that the teen culture versus the recognition is what came to light this year as being imbalanced

Mr. Stack said we are committed as is Mr. Dawson to making sure all those moving pieces work.

8.2.2 Sports Update-To view, [click here](#).

Mr. Stack reviewed the update and the year, commending the students, coaches and Mr. Dawson on following protocols. Mr. Dawson recommends that spring sports proceed following NHIAA guidelines, which evolve like everything else in this pandemic.

Mr. Fitzpatrick commented that we made the right call; we trusted the students and they delivered, they played well, and won awards. It was a successful season. I am thankful to the students for doing everything they did to make this happen and I am fully in support of a full "go" for spring sports.

Mr. Stack said Mr. Dawson will present some individual student awards at the next meeting.

Mr. Fitzpatrick made a Motion to accept Mr. Dawson's recommendation for a full go for spring sports with universal masking in place until NHIAA and TSA Middle School league protocols are available. Motion seconded by Ms. Ingham.

Vote: All in Favor

8.3 Outside Facilities Usage

Mr. Stack said requests have been coming in to use our facilities. We are taking this in pieces right now and not looking to entertain inside groups but some outside groups which he reviewed.

To view handout, please click [here](#).

Discussion ensued on outside events including *Reach the Beach* being held on Saturday 9-19-21.

Ms. Dutton made a Motion to approve the use of Sanborn fields by Sanborn Youth Soccer, Baseball and Softball, seconded by Ms. Mahoney.

Mr. Fitzpatrick clarified that the use of the fields is for district students which we should approve.

Vote: All in Favor

Chair Dutton asked for a Motion to approve the *Reach the Beach* event.

Ms. Ingham made a Motion to approve the use of outdoor facilities for the *Reach the Beach* event on 9-19-21 as requested by Mr. Dawson. Motion seconded by Mr. Fitzpatrick.

No discussion

Vote: All in Favor

8.4 School Board Calendar

Superintendent Ambrose reviewed the School Board calendar.

To view calendar, please click [here](#).

After discussion, Superintendent Ambrose asked for a Motion to amend the February, 2022 dates to reflect 2-2-22 and 2-16-22 as the meeting dates, moved by Mr. Baker and seconded by Ms. Mahoney.

Vote: All in Favor

Mr. Ambrose asked for a Motion to approve the entire 2021-22 School Board Calendar Meeting Dates with the modification, moved by Mr. Baker and seconded by Ms. Mahoney.

Ms. Bashaw asked about Early Release days which Mr. Ambrose said he will report on that in April or May.

Vote: All in Favor

9. OLD BUSINESS

9.1 Bakie Boiler Update

Mr. Ambrose said as everyone knows the Bakie boiler cracked, so water was coming out of the boiler. One boiler failed and we thought that we could get by with the second boiler, but both boilers failed last Friday completely. Mr. Angell and Mr. Doyle arranged for a remote boiler to be brought in, hooked up so the school was running with heat on Monday. Mr. Angell has expedited the process of buying a new boiler and he is working hard with the engineer that the Board approved to hire to develop a system for Bakie and he hopes to have something to the Board by May so we can have a plan and start the process of running it. He is also pursuing the insurance for the remote boiler. We are moving forward as quickly as possible.

Mr. Fitzpatrick said that would be my only concern that May is a long way away but the need for heat is going to be dissipating fairly quickly as well.

Mr. Ambrose added that the philosophy we have is to fix it once and do it right. Band-Aids are okay for a bit but finding the balance is key and when boilers are 30 years old, they have definitely served their purpose.

10. 2nd PUBLIC COMMENT- none

11. OTHER BUSINESS - Chair Dutton read a thank you card from former Board Member Larry Heath who expressed his appreciation for a recent gift from the Board.

Mr. Broderick brought up the question of having a Public Relations Committee vs. an appointed person to handle press items as their meeting times can be in conflict with press dates.

Ms. Mahoney said the deadlines can be met (Thursdays at noon) and it is important to have a committee devoted to relations with the community.

Mr. Ambrose said I like knowing which 3 board members I am supposed to go to when things get exciting on Facebook and to make decisions on how to respond. I am the PR person on Facebook and the team at the office helps with other communication. The communication at voting time is critical in having Board input.

Ms. Ingham added that Ms. Mahoney's *Facebook* updates are very helpful as many people don't have time to watch an entire school board video.

11.1 Next Meeting Agenda- Chair Dutton said to add an item to the agenda, submit it to Mr. Ambrose or herself by Thursday (at noon) in the week prior to the meeting.

11.2 Announcements

11.2.2 The next Sanborn Regional School Board meeting will be held on **Wednesday, April 7, 2021 at 6:00 PM** in the Library at Sanborn Regional High School. To participate remotely please see the links on the homepage of the website at www.sau17.net

12. NON-PUBLIC SESSION-RSA 91-A: 3 II- no meeting held

13. . ADJOURNMENT- Chair Dutton adjourned the meeting at 7:51 PM

Minutes Respectfully Submitted by:

Phyllis Kennedy
School Board Secretary